



300 E. 39th Street, Ste.  
4B  
Kansas City, MO 64111  
[www.cultivatekc.org](http://www.cultivatekc.org)

**Job Title: Westport Farm Seasonal Crew Member**

4/2021

FLSA Status: Non-exempt

Job Status: Part-time, 20 hours a week

Working hours: Flexible, some evenings and weekends as needed

Reports to: Westport Farm Site Manager

Rate: \$14/hr

**Position Summary**

This position is responsible for participating in all aspects of site management of the Westport Commons Farm. The seasonal crew member will carry out a range of duties, including production tasks, property and landscape maintenance, equipment usage, and basic maintenance and repair work on equipment and infrastructure. Additionally, this position will have duties related to the execution of Cultivate KC food access programs.

**Essential Functions & Responsibilities**

- Assist with property maintenance, including regular trash pick-up, vegetation management, and keeping pathways clean.
- Work with the site manager to support farm production schedule; this may include planting/sowing, weeding, watering, harvesting, packing and delivering.
- Once a month, assist with sort and delivery of non-perishable food donations to selected farmers markets.
- Promote good CKC and community relations with nearby residents and all visitors; and
- All other duties as assigned by Site Manager and Executive Director

**Placement Criteria**

Minimum of one year experience in site maintenance, or suitable combination of education and relevant experience preferred; employee should be knowledgeable regarding basic skills and display adaptability in learning the use of specifically needed tools and/or equipment. Knowledge of commonly-used concepts, practices, and procedures within the production farming culture and basic gardening knowledge. Candidate must possess a valid driver's license and provide proof of insurance.

**Physical Demands**

Must be able to work well with others and to demonstrate effective listening; job will require both independent work and working with groups. Candidate must also be able to perform laborious tasks repeatedly and be able to lift upwards of 50 lbs.

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**Work Location:**

Westport Commons Farm  
300 E. 39<sup>th</sup> St, Kansas City, MO 64111

**Time Commitment:**

20 hours per week, May-September

**To Apply:**

Please send 1) a cover letter indicating why you are interested in working with Cultivate KC, and 2) your resume to [jobs@cultivatekc.org](mailto:jobs@cultivatekc.org).

**Timeline:**

We hope to offer the position by the end of April or early May.